



# LETTER OF INSTRUCTION

Instructions for gifting stock to Near North Montessori School

To Whom It May Concern:

I would like to make a donation of \_\_\_\_\_ shares of \_\_\_\_\_  
(name of stock or mutual fund)

from my account # \_\_\_\_\_ at \_\_\_\_\_  
(name of company where you have your account)

TO: PIPER JAFFRAY & CO.  
DTC Participant #0443; Institution #00443; Agent #00443

FOR CREDIT TO:  
Near North Montessori School  
Acct # T51006392

Please transfer these shares to Near North Montessori School for its:

- Board-Designated Endowment Fund # of shares \_\_\_\_\_ or \$ \_\_\_\_\_
- Annual Giving Campaign # of shares \_\_\_\_\_ or \$ \_\_\_\_\_
- Scholarship Fund # of shares \_\_\_\_\_ or \$ \_\_\_\_\_
- Faculty / Staff Appreciation Drive # of shares \_\_\_\_\_ or \$ \_\_\_\_\_
- Capital Campaign # of shares \_\_\_\_\_ or \$ \_\_\_\_\_
- \_\_\_\_\_ # of shares \_\_\_\_\_ or \$ \_\_\_\_\_

*Value of gift: Please note that Near North Montessori complies with IRS regulations stipulating that the acknowledged value of this gift will be calculated by taking the average of the high price and the low price for the stock on the day it is received in Near North Montessori account listed above and then multiplying this average by the number of shares gifted.*

My signature is guaranteed in this letter.

\_\_\_\_\_  
Account Holder's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Account Holder's Printed Name

cc: Director of Advancement  
Near North Montessori School  
1434 West Division Street  
Chicago, IL 60642-3778  
773-384-1434  
773-384-2711 (fax)

Near North Montessori School's tax identification number is 36-2535895

PIPER JAFFRAY & CO.  
612-303-6000  
800 Nicollet Mall  
Minneapolis MN 55402-7020

BARBARA J WOLTER (612) 303-2167  
Stock gifts DTC Participant #0443  
Institution: #00443; Agent: #00443  
Acct # T51006392

\*\*Please provide this Letter to your Broker and Copy of Letter to Near North Montessori